

# Personal Information Access Request



Complete this form to request access to personal information held about you by Insurance Australia Group Limited. Note that a fee may apply to process your request. Fields marked with an asterisk (\*) are mandatory. The more detailed information you provide will assist us in processing your request.

Title	First Name*	Middle name/s	Surname *
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Date of birth*	Contact phone number*		
<input type="text"/>	<input type="text"/>		

Address\* (information will be mailed to this address)

<input type="text"/>
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Please provide the details of the personal information that you would like to access\*:

<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

**Detail:** Please provide specific details of the information that you would like to obtain\*

<input type="text"/>
<input type="text"/>
<input type="text"/>

Please note that in some circumstances we may decline to release information and reports but we will not do so unreasonably. Such circumstances are where information is subject to privacy laws, where information is protected from disclosure by law, or where the release of the information may be prejudicial to us in relation to a dispute or claim. In circumstances where we decline to release information, we will give you reasons and you have the right to request a review of our decision through our complaint handling procedures. We will provide reasons in writing upon request.

Signature	Date	Office use only
<input type="text"/>	<input type="text"/>	Date received   <input type="text"/> / <input type="text"/> / <input type="text"/>

**Please provide a photocopy of your driver's license or other photo identification as proof of identity\***

**Once completed:** **Mail** to: Investor Relations, Insurance Australia Group Limited, 388 George Street, Sydney, NSW 2000; or **Fax** to: (02) 9292 8485

**What happens next?** You will be contacted by the person who will be collating your personal information. They will advise of any fees that may be applicable and the expected timeframe to provide access to your information.

**If you have a query:** To discuss any aspect of your request please contact the person handling your request, or Insurance Australia Group Limited's Investor Relations team on (02) 9292 8796 or email to [investor.relations@iaq.com.au](mailto:investor.relations@iaq.com.au)